

21 May 1986

MEMORANDUM FOR: Director of Office of Training and Education

FROM : Robert W. Magee
Director of Personnel

SUBJECT : Reception for Placement Directors on 10 June 1986

1. On 10, 11 and 12 June the Office of Personnel is hosting a Placement Directors' Seminar. As part of the program, we are holding a reception in the Executive Dining Room on 10 June, from 5:00 p.m. to 7:00 p.m. You are cordially invited to attend to meet these placement directors. They represent colleges or universities that have been especially productive in our recruiting effort, and this reception is intended to enhance our relationship.

2. The Recruitment Operations Division would appreciate your RSVP and check for \$7.00, payable to the EDR, if you plan to attend, by 30 May 1986.

[Redacted signature box]

Robert W. Magee

I will () will not attend reception.

Will be out of town

[Redacted name box]

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